

ORRAN
FORTH QUARTERLY REPORT
October – November - December 2007

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Executive Director

1. OPERATIONAL ACHIEVEMENTS

This quarter the total number of beneficiaries who were provided services is 356.

Everyday beneficiaries: 142 (68 children and 52 elderly, 22 needy adults)

Additional beneficiaries: 214 (64-cooked food, 36-dry food, 11 +1-organization clothes and school supplies, 32- families-money donation, 3- students payment for study; 3 - dental services).

1. Children- Newcomers- 4 children are now coming to Orran on daily basis:

- Child 1 (Boy 10 years old, lonely mother with 2 children)
- Child 2 (Boy 8 years old, lonely mother with 2 children)
- Child 3 (Girl of 6 years old with lonely father, grandmother and sister)
- Child 4 (Boy of 7 years old, family with 4 children, mother has cancer)

if you would like to sponsor these newcomers from 1 to 3 US dollars per day then please go to this link www.orrان.am/child.php

2. Children-Leavers- 6 children left Orran:

- Child 1 (social status of family is satisfactory)
- Child 2 (she is a student of handicraft college now)
- Child 3 (temporary change of the living place and school, will be back to Orran after 2 months)
- Child 4 (temporary change of the living place and school, will be back to Orran after 2 months)
- Child 5 (temporary change of the living place and school, will be back to Orran after 2 months)
- Child 6 (temporary change of the living place and school, will be back to Orran after 2 months)

3. Elderly-Newcomers- 2

- Elderly 1- 82 years lonely pensioner
- Elderly 2- 67 years old lonely pensioner

if you would like to sponsor these newcomers from 20 dollars per month then please go to this link www.orrان.am/eld.php

4. Elderly Leavers- 3

- Elderly 1 - She is now a beneficiary of Mission East program
- Elderly 2 - She is now a beneficiary of Mission East program

- Elderly 3 – She is now a beneficiary of Mission East program

1.1. Food Program

This quarter the number of beneficiaries who received food service is **220**.

- 68** children received food on everyday basis;
- 52** elderly received food on everyday basis;
- 27** additional beneficiaries received food on everyday basis;
- 37** additional beneficiaries received cooked food;
- 36** people (extremely needy families) were helped by dry food packages.

1.2. Clothes, Shoes (school supply, bags) Program

This quarter the number of beneficiaries, who received clothes and shoes are **83 (72 Orran beneficiaries and 11 people from out)**

- In 4th quarter 3 boxes of clothes were distribute to **Armavir Maternal Fund**.
- 177 item of school supplies were distributed.

1.3. Social Work (utilities, flat rental)

- Orran covers the flat rental fee for the family (7 member) flat rental fee and for the vocational training 159.550 AMD by target donation;
- Orran give 27.370 AMD to the beneficiary by AmCham program for food and medicine;
- Orran give 2 450 AMD to the needy family;
- Orran give 15.000 AMD to the lonely mother with the 6 children by AmCham program for food;
- Orran give 10.000 AMD to the lonely mother with the 3 children by AmCham program for food;
- Orran give 15.000 AMD to the needy family by AmCham program for food;
- Orran give 45.000 AMD to the lonely mother by AmCham program for syringes;
- Orran covers the flat rental fee for the lonely father with 3 children (55.000 AMD) by target donation;
- Orran give 15 000 AMD to Orran homeless family;
- Orran give 10.300 AMD to Orran lonely mother with the 3 children for medicine and electricity;
- Orran give 58.000 AMD for food to lonely mother with 3 children for food and clothes;
- Orran covers 40.000 AMD the flat rental fee for homeless elderly;
- Orran give 23.600 AMD to Orran needy family for electricity and winter shoes;
- Orran give 1 000 AMD to the needy family for transport;
- Orran give 77.000 AMD to the lonely mother with 3 children by target donation;
- Orran give 17.000 AMD to the beneficiary for medicine by AmCham program;
- Orran give 4 000 AMD to the beneficiary for the electricity;
- Orran give 140.000 AMD to the needy family by AmCham program for runner and food;
- Orran give 3 000 AMD to the beneficiary for food;
- Orran give 5.000 AMD to the beneficiary (Network Hotline) for transport;
- Orran give 6 200 AMD to the beneficiary for medicine;
- Orran give 15.000 AMD to the beneficiary for winter shoes;
- Orran give 91.500 AMD to the beneficiary from target donation;
- Orran give 28.000 AMD to the lonely mother of Orran child;
- Orran give 162.500 AMD to the beneficiary;

- Orran give 4 000 AMD to the beneficiary for the electricity;
- Orran give 30.000 AMD to the needy family;
- Orran give 12.500 AMD to the beneficiary for winter shoes;
- Orran give 5 000 AMD to the beneficiary for firewood transportation;
- Orran give 5 000 AMD to the beneficiary for electricity;
- Orran give 10 000 AMD to the needy family for electricity;
- Orran give 6 000 AMD to the needy family for electricity.

1.4. Transportation

This quarter **53** children received money for transportation to be able to attend Orran.

Social work details are presented in Exhibit "1".

1.5. Volunteers

This quarter we had **16** active volunteers involved in the overall activities of Orran:

- 1 - Cultural service
- 11 – Psychological therapy
- 1 – Tutor of Armenian Language elementary level
- 1 - Tutor of Russian language
- 1 - Tutor of English language
- 1 - Web site developer, web administrator

This quarter Orran volunteers working hours are **700**.

2. FUND RAISING

- AmCham-Orran project implementation- III phase (6 families), completion of whole project;
- Organization of Benefit Dinner of Network, member of organizational committee;
- Reports to the donor (targeted donation for the needy family);
- Correspondence with the new international coordinator from Germany sending of some materials of Orran;
- Master Donor list by November 1, 2007;
- Master Donor list by December 1, 2007;
- New Orran Friend – package preparation and sending;
- Getting in kind donations (soft drinks, spaghetti, and olives) for the New Year baskets.

3. MARKETING

- Work with the designer concerning the Orran Newsletter 2007;
- Trial installation of Automated Recurring Billing service at Orran web site (IIG volunteer);
- Participation in the dental package preparation;
- Changes on Orran web site;
- Work on Marketing budget 2008;
- Design of Card for beggars;
- Participation at the Xmas fair at US Embassy in Armenia;

- Change the placement of Orran commercial on the home page;
- Orran information on Coca-Cola wallpaper;
- Placement of Chairman statement and Audited report on the web site;
- Placement of 3Q report, how we have grown on the web site;
- Update of Friends of Orran page on the web site;
- Correspondence with the Armenian American Chamber of Commerce;
- Meeting with the similar NGOs;
- Participation in Xmas cards' sending to the donors
- Placement of the new Friend of Orran on the web site

4. FINANCE AND ADMINISTRATION

- All the financial estimates and reports were conducted and submitted with respect to the regulation;
- All the necessary financial documentation, money-assets donation registration and distribution were developed;
- Acknowledgment letters were prepared and immediately sent to all the donors;
- Working and drafting new strategies for changes in Orran program for raising the efficiency of services;
- Submission of Orran III and IV Quarterly Reports for the Humanitarian Commission; Work on Orran Budget 2008
- Asseveration of Orran 2008 Program in Humanitarian Commission of RA;
- Contract renewal with our contractors;
- A contract was sign with the company for Orran drainpipe repairing;
- A letter was sent to electric power station for Orran beneficiary.
- A letter was sent to anti tuberculosis dispenser for Orran new child.
- A letter was sent to Diagnostic center for 4 Orran children.
- Director Heriknaz Harutyunyan and teacher Marianna Harutyunyan took part in SOS kinderdorf round table.
- Xmas cards' preparation and sending to the donors;
- Staff meetings;
- Coordination of volunteers work;
- Parent meetings for 3 Orran children groups;
- Board meeting;
- Accepting guest;
- Meetings with organizations working with street children.

5. ACADEMIC

Orran teachers Marianna Harutyunyan, Astghik Hovhannisyan and Sayat Babayan work in the Academic department, under the supervision of Shooshig Avakian, the new Academic Coordinator. The following activities have been implemented in the 3 groups:

Younger Group – Astghik Hovhannisyan

- The children have worked on preparing their daily homework. They have worked on their written homework from subjects, such as math and Armenian language. Volunteers have worked on individual or smaller-group language classes. The Orran child has received individual help with the multiplication tables. The Orran child has received individual help with geometry. Different word games and puzzles were organized, as well as a “Letter Competition” game to better familiarize students with the Armenian letters. Stories were read, such as “What happened to the calf when he went away from

the barn”. There was also a discussion about the New Year, as well as the reading of the story “The Girl and Santa Claus”.

Middle Group – Sayat Babayan

- Sayat Babayan has been on leave since Dec. 19, 2007. Senior group teacher, Marianna Harutyunyan is reporting for the middle group.

Senior Group – Marianna Harutyunyan

- During the month of December, the teachers have met with 18 children’s parents. They have organized English, Russian, Armenian and History classes. Compositions and dictations were given to the children. There have been organized religion classes given by volunteers from the Gevorkyan Theological Seminary of Echmiadzin. The teachers have worked individually with children in preparation for their final exams. Intellectual and word games were organized. There have been telephone conversations with school teachers about the grades of different children.

Macrame – Geghanush Tovmasyan

During the month of December, 23 children participated in Macrame projects and 9 participated in gobelin-carpet projects. The children’s works were displayed in Marriott’s sale, where Orran made a total of 18,500 drams in sales. Although there were quite a few children who did not fully participate in projects because they were occupied in practice sessions for the holiday pageant, their work was productive.

Woodworking – Marzbet Kirakosyan

There are 10 students who regularly participate in the woodworking center. From March to December the woodworking room was accessorized with various necessary tools, such as an electric drill, sharpener, and sandpaper machine. The room has safety standards posted and each child has signed an agreement with the teacher to adhere to the standards. Each student has a hat and robe to wear while working. Often this group repairs furniture or electrical items at Orran. There are several finished works ready to sell at the next available opportunity. Also, several gifts made by students were given to various visitors.

Detailed list of the conducted work is presented in Exhibit “2”.

6. HEALTH

This quarter pediatrician Irina Rafayelyan examined 68 children.

- Individual explanatory work about hygiene with all groups of children;
- Organizing “Mantou” test in T.B. prophylactic centre for 7 children;
- Preparing Menu for the meals of children and elderly;
- Meeting with parents;
- Visiting “Arabkir” medical centre and “Diagnostic” center for Orran child;
- From 23.11.07-03.12.07 pediatrician Irina Rafayelyan was in annual leave.

The list of medical activities for this quarter is presented in Exhibit “3”.

7. PSYCHOLOGICAL SERVICES

Psychologist Narine Avagyan has used art, story, and music therapy for sessions with individual, open and closed groups of children. She has also organized and coordinated this year’s Christmas pageant, with the help of her volunteers. The preparation for the pageant involved various rehearsals with the children and meetings with her team of volunteers.

The list of psychological work is in the Exhibit “4”.

8. DENTAL SERVICES

- Dentist Zhanna Safaryan, Ruzan Grigoryan and dental nurse Anahit Khachatryan continued Dental examination of Orran children as well as needy children from out;
- This quarter the number of beneficiaries who received dental service is **73**.
- From December 1st Dentist Zhanna Safaryan was in maternity leave.

The list of dental service is in the Exhibit "5".

9. CULTURAL AND RECREATIONAL SERVICES

- Hairdressers' group visited Orran for making children's hair 18th October;
- .60 children of Orran were presented on the hearty welcome with famous Armenian musician Ara Gevorgyan 17th October;
- 9 children took part in festival organized by Hovhannes Toumanyants' house-museum 20th October;
- Organizing elderly attendance to "Karp Khachvankyan" theater performance, 23rd October;
- 18 children visited theater "Mher Mkrtchyan" to watch a performance "Little prince" invited by HSBC bank, 27th October.
- Organizing educational games "It's me" and "Let's help people";
- Discussing "Who is a good friend?"
- Preparations for Christmas Party at Orran
- 5 children from the middle and senior groups were taken to a concert at St. Sarkis Church.
- Armenian Evangelical Church representatives came with gifts.
- "Humor theater of Ashot Ghazaryan" with director Melanya Ghazaryan visited and met with Orran's children. December 13, 2007

- 13 Orran elderly took part in concert at Aram Khachatryan philharmonic hall;
- The New Year's pageant took place on December 27, 2007
- Singer Emmi, Nadezhda Sarkisyan, Ani Amiryan and many honorable guests visited Orran during our pageant. December 27, 2007

10. SEMINARS & CONFERENCES

- Round table discussions on "Collaboration of All the Organizations works in the area of Children's Rights Protection in Armenia" (twice a month);
- Round table discussions in SOS kinderdorf.

Exhibit 1

**ORRAN BENEVOLENT NON GOVERNMENTAL ORGANIZATION
 FORTH QUARTER
 SOCIAL ASSISTANCE
 Year 2007**

Implemented work	Month	Number of children's	Number of Pensioners'	Frequency
Household visits	October	4	0	1
	November	1	0	1
	December	0	0	0
Meetings with other organizations and services	October	3	1	1
	November	3	0	1
	December	2	1	1
Meetings with beneficiaries	October	20	11	1
	November	19	18	1
	December	17	6	2
Distribution of shoes and clothing	October	70	10	2
	November	69	9	2
	December	66	6	2
Distribution of shoes and clothing people and organizations from out	October	10+ 1 org	-	-
	November	15	-	-
	December	11	-	-

Exhibit 2

**ORRAN BENEVOLENT NON-GOVERNMENTAL ORGANIZATION
 FOURTH QUARTER
 ACADEMIC SERVICE
 YEAR 2007**

COMPLETED WORKS	MONTH	NUMBER of CHILDREN per CLASS / EVENT	FREQUENCY of CLASS / EVENT
Armenian Classes	October	50	6
	November	52	6
	December	58	4
English Classes	October	15	8
	November	12	8
	December	10	6
Russian Classes	October	25	2
	November	26	4
	December	30	2
Compositions	October	60	4
	November	53	5
	December	56	2
Armenian Language Dictations	October	52	5
	November	48	3
	December	58	2
Armenian Literature Classes	October	10	4
	November	8	3
	December	18	1

Reading Hours	October	57	6
	November	55	8
	December	56	3
Math Classes	October	32	3
	November	32	4
	December	36	4
Computer Classes	October	0	0
	November	4	8
	December	0	0
Religious History Classes	October	65	4
	November	65	4
	December	65	2
ABC Classes	October	7	8
	November	7	8
	December	7	8
Special Events	October	87	3
	November	65	2
	December	68	2
Logic Games	October	45	8
	November	40	8
	December	55	3
COMPLETED WORKS	MONTH	NUMBER of CHILDREN per CLASS / STAFF	FREQUENCY of DISTRIBUTION (QUANTITY)/ MEETING
School visit	October	3	3
	November	2	4
	December	3	3
Meeting with parents	October	11	11
	November	13	13
	December	18	18
Meetings with other organizations and service centers	October	2	2
	November	1	1
	December	0	0
School supplies distribution	October	50	26
	November	62	41
	December	65	50

Exhibit 3

ORRAN BENEVOLENT NON GOVERNMENTAL ORGANIZATION
FORTH QUARTER
HEALTH ASSISTANCE
Year 2007

WORK PERFORMED	Month	Number of children	Frequency
Medical examination	October	27	1
	November	15	1
	December	27	1
Classes on hygiene	October	68	4
	November	68	4

	December	66	3 -
Distributed Medicine: a) analgesics	October November December	66 30 85	1 1 1
c) anti- lice medication	October November December	3 - 4	1 - 1

Exhibit 4

**ORRAN BENEVOLENT NON GOVERNMENTAL ORGANIZATION
FORTH QUARTER
PSYCHOLOGICAL HELP
Year 2007**

<i>Psychological work</i>		<i>Month</i>	<i>Children</i>	<i>Parents</i>
● Individual Work		October	8	3
		November	13	2
		December	8	4
● Group Therapy		October	24	0
		November	55	0
		December	20	0
● Social/psychological work, life skills		October	8	2
		November	10	2
		December	43	6
● psychological group work of sexual training		October	5	0
		November	15	0
		December	20	0
● Visitation to family		October	0	0
		November	0	0
		December	0	0
● Visitation to organization		October	3	0
		November	3	0
		December	3	0
● Psychological valuation of program /children, parents/		October	9	10
		November	4	2
		December	2	4
● Primary psychological valuation, new		October	1	0
		November	2	0
		December	2	0
● Art Therapy		October	22	0
		November	28	0
		December	15	0
● Tale Therapy		October	10	0
		November	0	0
		December	25	0
● Music Therapy		October	35	0
		November	35	0
		December	28	0
● Psychodrama		October	6	0
		November	10	0
		December	15	0
		October	0	0

● Round table	November	0	0
	December	0	0
● Psychological Work with children with behavior problems	October	38	0
	November	40	0
	December	43	0
● Partial Psychological games	October	38	0
	November	28	0
	December	20	0
● Play therapy	October	15	0
	November	10	0
	December	12	0
● Team Discussion on Psychological problems	October	3	0
	November	2	0
	December	2	10
● Discussion on Psychological problems	October	15	18
	November	15	10
	December	15	10
● Psychological trainings with teenagers	October	18	
	November	10	
	December	18	
● Psychological tests with the children	October	42	0
	November	40	0
	December	48	10
● Volunteer psychologists	October	11 volunteers	0
	November	9 volunteers	0
	December	9 volunteers	0

**ORRAN BENEVOLENT NON GOVERNMENTAL ORGANIZATION
FORTH QUARTER
DENTAL SERVICE
Year 2007**

Exhibit 5

Date	examination	Plumb	extraction of a tooth	processing	polish
02.10.07	3	1	1	-	2
04.10.07	1	3	-	-	3
08.10.07	2	-	1	-	1
12.10.07	3	1	-	1	1
16.10.07	3	2	-	-	-
18.10.07	4	1	1	-	1
22.10.07	3	1	2	-	-
26.10.07	2	2	-	-	-
30.10.07	4	2	-	-	-
12.11.07	4	1	1	3	2
16.11.07	4	-	-	-	2
20.11.07	2	1	-	-	2
22.11.07	3	-	1	1	2
26.11.07	6	1	-	1	4
30.11.07	2	2	-	-	1
06.12.07	4	2	-	3	5
10.12.07	6	-	1	2	2
14.12.07	5 (2 from out)	2 (from out)	1	1	1
18.12.07	5 (2 from out)	3 (2 from out)	-	1	2 (1 from out)

20.12.07	4 (1 from out)	2 (1 from out)	-	-	4 (1 from out)
24.12.07	2	2	-	1	2
28.12.07	1 (from out)	-	-	1	
TOTAL	73	29	9	15	37