

Orran - 4th Quarter 2009 Operations Report

1. GENERAL REMARKS

This quarter a total of 274 listed beneficiaries were part of the program.

Daily beneficiaries are 137 (82 children and 55 elderly).

Various services were provided to 224 walk-in beneficiaries; see below under money donations, clothes, social advice and medical assistance.

	October	November	December
No. of children	68	73	82
No. of elderly	56 (Erokhina Lit passed away)	55	55

Financials are in local currency Armenian Drams (AMD). Current exchange rate 380 AMD to the USD

2. ACADEMIC ASSISTANCE TO CHILDREN

2.1 Groups and Workshops

Departing Children: 0

Newcomer Children: 14

Each child was given a contribution of AMD 200 for transportation costs a day (total AMD 381.400)

	Junior	Middle	Senior
Groups	28	31	23
Makramé	7	7	8
Wood-work (3x/week)		4	7
Pottery	12	11	4

2.2 Tuition fee

University fee for Ashoughian Gayané: 200.000 AMD

2.3 Volunteers

Currently, approx. 25 volunteers are enrolled in the program.

	October (22 days)	November (21 days)	December (4 days)
Daily average no. of volunteers	10	8	8
Monthly presence	218	175	35
Total hours	436	350	70

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3. SOCIAL SERVICES

3.1 Social Work

There has been an increasing number of telephone calls from outside individuals seeking advice or governmental bodies (incl. the Ministry of Social Affairs) asking for support for individuals. The increase in demand requires time and energy.

	October	November	December
Advice to/meeting with Orran families	34	45	-
Individual meetings with children for various reasons	42	55	-
Meeting with new families	32	35	15
Home visits to Orran families			24 for the whole quarter
Meetings with other institutions for information and coordination			12 for the whole quarter
Social advice to walk-ins			23 for the whole quarter
Telephone contacts with various persons	102	150	120

3.2 Psychological Assistance

Since 21 July 2009 Narine Avagyan, the part time psychologist is on maternity leave. She has not yet been replaced. Apart from the psychological support provided by Hovsep Arzumanyan and the social worker Marine Ghazaryan, Datev 95 (NGO) held 6 sessions for 3 families and their children.

3.3 Money Donations

During this quarter a higher amount of donations was given to families who are not full time beneficiaries of Orran (that have been introduced by Armine) than to Orran families.

Beneficiaries	October		November		December	
Orran	5	51.000	8	75.000	5	60.060
Outside Orran	4	68.000	4	74.460	6	171.220

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3.4 Clothes

Given to	October	November	December
Orran children	14		
Elderly	4		
Non-Orran families	20	19	8

3.5 Christmas presents

54 food baskets for Orran families	506.253
Financial contribution to Orran families: If family has: 1 child: 5.000 (33 families) 2 children: 7.000 (18 families) 3 children: 9.000 (2 families) 4 children: 11.000 (2 families)	331.000
72 Shoes for Orran children à AMD 8.640	622.000
55 Elderly a food basket plus AMD 5'000	275.000
18 presents to Staff members à AMD 10.000	180.000
3 food baskets for Non-Orran families	15.000

4. MEDICAL ASSISTANCE

During the reporting period 43 Orran children received **dental services**, 14 children who are not Orran children and 3 staff members. 60 check ups were undertaken, 29 fillings, 9 extractions, 42 general treatment and 38 cleaning/polishing

Medical examination was done for 68 Orran children. The Orran doctor gave lessons on **hygiene** and distributed medicine ... (see list in Appendix 1).

5. CULTURAL ENRICHMENT

02/10/2009	Invitation for volunteers who have participated in Marriott activities
05/10/2009	Party for the elderly and the children
12/10/2009	Opening ceremony of the new center in Vanadzor. The whole staff and some elderly participated
06/11/2009	Visit of Mrs Cléo Cafesjian, Orran Benefactor
12/11/2009	Visit of Mrs Anie Kristie
24/11/2009	Excursion to Saghmosavank with the 2 volunteers that organized activities on Saturdays
26/12/2009	New Year's Party for the staff and the volunteers; distribution of presents
3 months	Every Saturday afternoon: 2 volunteers organized activities for the children

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6. STAFF/ADMINISTRATION

6.1 Trainings/Seminars

28/11/2009	<p>Seminar with Armine and the staff: General evaluation of the program/positive sides:</p> <ul style="list-style-type: none">• Orran is highly respected by others (institutions and community)• There is a continuous good supervision of the program• The academic assistance is successful• The volunteers play an important role• Giving more responsibility to the seniors works well <p>Things to improve:</p> <ul style="list-style-type: none">• Exchange of information• Interpretation of opinions• More meetings with the parents• Control the number of visitors asking for help which is not within our mission• The enrolment of new children has to be done by a committee (social assistant, psychologist, teaching staff, doctor and director)• Psychological assistance to the families
04/12/2009	<p>Meeting with Armine and the academic staff on the academic program:</p> <ul style="list-style-type: none">• Creation of 2 junior groups (instead of currently 1)<ul style="list-style-type: none">○ Siranouche will be responsible for the 2nd junior group to be created○ The new group will be located in the activity class room• Continuation of the new system for seniors: They come to the centre, eat, do what they need to do and then they leave again• Medagsia has to concentrate on teaching instead of sharing her time on fundraising
07/12/2009	Board Meeting
12/2009	The Armenian part of the library is classified thanks to a volunteer

6.2 Staff

Please find the list of the staff members in Appendix 2.

Hovsep Arzumanyan/Annette Obolensky/Armine Hovannisian
16/02/2010

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Appendix 1: Medical Assistance

WORK PERFORMED	MONTH	NUMBER OF CHILDREN
Medical examination	October	22
	November	37
	December	9
Classes on hygiene	October	65
	November	72
	December	81
Distributed Medicine: a) analgesics	October	21
	November	65
	December	46
b) anti-lice medication	October	1
	November	0
	December	0

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Appendix 2: Staff

Function/Position	Name	%
Director Academics/ Administration	Hovsep Arzumanyan	100
Chief Accountant	Natalya Tumanova	100
Administrative Assistant/Cashier	Hovik Avetisyan	100
Social Worker	Marine Ghazaryan	50
Social Worker	-/-	Absent since 15 May 09, maternity leave
Psychologist	-/-	Absent since 21 July 09, maternity leave
Educator (Maths, Senior Group)	Siranouch Toumanyan	50
Educator (Psychologist, Middle Group)	Medagsia Tateossyan	50
Educator (Pedagogy, Junior Group)	Astghik Hovhannisyan	50
Macrame	Geghanoush Tomassyan	50
Wood Carving	Marzpet Kirakosyan	50
Doctor	Irina Rafayelyan	50
Dentist-Doctor	Zhanna Safaryan	50
Dental Assistant	Anahit Khachatryan	50
Receptionist	Sona Malkhassyan	100
Driver	Gevorg Pogosyan	100
Chief Cook	Manya Karapetyan	100
Assistant Cook	Emma Grigoryan	100
Household/Cleaning	Marieta Saghatelyan	50
Household/Cleaning	Gayane	50
Night guard	Arthur Papazyan	4x per week